



P Park NJ, LLC

Vendor Trucking Safety Orientation

Policy Statement

The Goal of our Safety Policy is to ensure the Safety of all Truck Drivers and P Park Personnel. Please notify trucking companies of all of the requirements listed below. P Park will work to get you in and out of the facility in a safe and timely manner.

Safety Orientation

All Drivers will receive an annual Safety Orientation on site upon the first load dumped for the year. Drivers will be required to sign Safety Orientation documentation.

Safety Policies

Personal Protective Equipment (PPE)

- Hard Hats
- Protective eyewear
- High Visibility, Retro-reflective Safety Vest
- Gloves (*suitable for task*)
- Sturdy Construction Work Boots

NOTE: Please be advised ALL Drivers will be checked upon arrival to the scale house for the required PPE. Drivers not in compliance with PPE requirements will not be allowed out of the truck on site. At this point, the Truck will have the following 2 options if they still want to dump the load:

1. **P Park Escort** – P Park Personnel will have a Laborer escort the Truck through the Facility and the Trucking Company will pay a \$50 fee prior to dumping the load.
2. **P Park Safety Package** – Purchase the required PPE from P Park for \$50; the Trucking Company will pay the fee directly to P Park and the package includes the required Hard Hat, Protective Eyewear, Vest, and Gloves. Payment will be accepted via Credit Card or Cash.

Drivers Exiting Trucks

- All PPE requirements must be met by the Driver prior to exiting the Truck.
- Trucks may only be exited at designated signs that state “Un-Tarp and Open Turn Buckles”.
- Request to exit must be made to P Park Personnel prior to exiting the Truck (use CB Ch. 25) or honk horn to get attention if necessary).

Back-up Alarms

- All Trucks are required to be outfitted with **OPERATIONAL** back-up alarms.

Dumping

- All dumping must be completed with direction from P Park Personnel (if there is nobody in the area, use CB Ch. 25 to call the scale house).

Cleaning Truck Bodies

- In the event a Truck body needs to be shoveled out, verbal permission must be requested and granted by P Park Supervision. P Park Personnel will be supervising cleaning or shoveling of the Truck body in a designated area.

Cell Phones

- No cell phone or mobile device usage is permitted on site, except in an emergency situation.

Smoking

- No smoking or use of open flames is permitted in or out of the Truck.



Speed Limit

- Maximum speed on site is 15 MPH.

General Requirements

Littering

- Littering is prohibited.

Passengers

- Passengers are not permitted in Trucks without prior written notification.

Truck Repairs

- Prior to making repairs, the Company responsible for the repairs must provide a certificate of insurance naming P Park as “additionally insured”, and repairs will be made only upon approval from the Facility Manager.

Truck Movement

- Trucks are to follow all directions and signs on site and navigate the site in a timely manner.
 - Waiting for other trucks is prohibited.
 - Stopping in non-designated areas is prohibited.
 - Exiting trucks to talk to other truck drivers is prohibited.

NOTE: In the event a truck requires assistance, call the Dispatcher on CB Ch. 25. In the event of an emergency, call CB Ch. 25 and blow horn. In the event the Truck is unsafe to remain in, engage the brake and retreat to a safe distance from the Truck.

Non-Compliance of Policies

1st Event – Minimum 90 minute “timeout” on site

2nd Event – Immediate removal and 30 day suspension from Facility

3rd Event – Extended suspension up to and including permanent removal from the Facility

All compliance issues are at the discretion of the Facility Manager. Depending on the severity of non-compliance, the disciplinary action may include suspension up to and including permanent removal from the Facility.

Acknowledgement

I certify that I have read and understand the above information and have been given the opportunity to ask any questions pertaining to the material. My signature below serves as an acknowledgment that I will abide by the rules and regulations outlined above and that I recognize I am subject to disciplinary action if I do not remain in compliance with this policy.

Trucking Company Name: _____ **Date:** _____

Truck Driver Signature: _____ **P Park Safety Rep Signature:** _____

Truck Driver Printed Name: _____ **P Park Safety Rep Name:** _____